



# 2010 SUMMER DAY CAMP STAFF APPLICATION

Attached you will find a **Typical Day in Camp** information sheet that will describe the job you are applying for. Once you have decided that you would like to apply for Summer Day Camp please complete an application and return it to Dan Trax at the Northwest Family YMCA on 730 Long Pond Road.

We will be interviewing the month of February, in the order that the applications are received. We appreciate your interest in the YMCA and look forward to receiving your application.

Sincerely,

*Dan Trax*  
Day Camp Director  
723-5479

### Available Positions:

- ❖ Unit Director (21 yrs+ w/ experience)
- ❖ Specialist (Arts & Crafts, Nature, Climbing Tower, Specialty Camp)
- ❖ Sr. Counselor (18yrs +)
- ❖ Jr. Counselor (16yrs + 17 yrs)

### Certifications/Job Requirements:

- Attend training during the two weeks prior to the start of camp (the week of June 15<sup>th</sup>).
- Incumbent will be required to have background checks conducted by the YMCA and the State.
- Maintain updated certifications (CPR and First Aid and AED) Training will be available before the start of camp for those who do not possess the certifications.
- Must be able to work up to August 21<sup>st</sup> (end of week 8), preferably August 28<sup>th</sup> (end of week 9)

### Principal Activities:

- Display a positive attitude that is conducive to good public relations.
- Incumbent will be asked to swim or get in the water on field trips.
- During a regular day at Day Camp you will become dirty, sweaty and tired.
- Attend appropriate Day Camp meetings (Monday Nights 6:15pm-7:00pm).

### Ergonomic Requirements:

*Some physical requirements of a Sr. counselor include: prolonged standing, some bending, stooping, walking long distances, hiking, climbing, and stretching; requires eye-hand coordination and manual dexterity to manipulate outdoor equipment and camp activities; requires normal range of hearing and eyesight to record, prepare, and communicate appropriate camper activities/programs and the ability to lift up to 50 lbs; willing to work irregular hours with limited or simple equipment and facilities; and with daily exposure to the sun, heat, and animals such as bugs, snakes, bats, etc.*

**Sound like a good fit? Fill out your application today!**



We build strong kids, strong families, strong communities.

### Typical Day in Day Camp

- ❖ Camp runs Monday-Friday 7am to 6pm (June 20 – September 3<sup>rd</sup>)
  - 35 hours a week with a 30 minute break, hourly Rate starts at \$7.25
- ❖ Camp Northpoint is located on North Greece Road. It is 48 acre of beautiful land. We have a Climbing Tower, Zip Line, nature trails, outdoor heated swimming pool, activity barn, playing fields, archery range, multi-purpose sports court and new this year an Amphitheater. You can check out more information check out our website at [www.northwestymca.org](http://www.northwestymca.org)
- ❖ You will be required to swim, canoe and interact with the children everyday.
  - Each day the campers swim. You will be required to swim with your group each day regardless of weather or temperature. We swim as long as it is not thundering or a driving rain and if the temperature is higher than 70 degrees.
  - You will be required to help with Arts and Crafts. The lesson plan will be planned and the A&C Director will lead, but you will be the one to help the campers, cut, paste or draw!
  - You will be required to take the canoeing certification before you can canoe with the campers. You may be required to take Climbing Tower Training also. These certification takes place during staff training week!
  - This is an active day camp. There will be days that you will need to be the 11<sup>th</sup> player for the football game or the 5<sup>th</sup> person for the basketball game. Interaction with the campers is a must.
  - **Every day you will go home tired, sweaty and dirty!**
- ❖ We offer care for the following ages and grades
  - Comets: 1<sup>st</sup>-2<sup>nd</sup> graders
  - Meteors: 3<sup>rd</sup>-4<sup>th</sup> graders
  - Asteroids: 5<sup>th</sup>-6<sup>th</sup> graders
  - Teen Trackers: 7<sup>th</sup>-9<sup>th</sup> graders
- ❖ Training will be conducted during the days of **June 17th -June 27<sup>th</sup>** ! It is imperative that you can attend training during this week! Training times for the week will vary. Sessions are usually between 9am-2pm or 6pm-9pm at night. Please note the Saturdays.
- ❖ We operate under the following ratios:

Shooting Stars (3-5yrs)	1:6
Comets (entering grade 1-2)	1:8
Meteors (entering grade 3-4)	1:8
Asteroids (entering grade 5-6)	1:10
Teen Trackers (entering grade 7-9)	1:12



# YMCA OF GREATER ROCHESTER

## SUMMER CAMPS EMPLOYMENT APPLICATION

NAME \_\_\_\_\_  
LAST FIRST MIDDLE

PERMANENT ADDRESS \_\_\_\_\_  
NO. & STREET

CITY STATE ZIP CODE

( ) TELEPHONE E-MAIL

CURRENT ADDRESS \_\_\_\_\_  
NO. & STREET

CITY STATE ZIP CODE

( ) TELEPHONE E-MAIL

Do not provide any information that is not requested on this form. Providing additional information, that is not requested, will result in application automatically be rejected and destroyed.

### WORK PREFERENCE:

POSITION(S) \_\_\_\_\_

MINIMUM SALARY \_\_\_\_\_

DATES AVAILABLE FROM \_\_\_\_ / \_\_\_\_ / \_\_\_\_ TO \_\_\_\_ / \_\_\_\_ / \_\_\_\_

HAVE YOU EVER BEEN EMPLOYED BY THE YMCA OF GREATER ROCHESTER? \_\_\_\_\_ YES \_\_\_\_\_ NO

IF "YES", WHICH BRANCH? DATES? \_\_\_\_\_

PLEASE NAME ANY RELATIVES EMPLOYED BY THE YMCA OF GREATER ROCHESTER:  
\_\_\_\_\_

ARE YOU AT LEAST 18 YEARS OF AGE? \_\_\_\_\_ YES \_\_\_\_\_ NO

Note: The YMCA is required to obtain a work permit from all employees under age 18 before beginning work. Generally work permits are issued at the school your attending. If you are under 18 and do not have a work permit, please contact your school.

### EDUCATION: All educational accomplishments that you wish considered

SCHOOL	NAME AND ADDRESS	FROM / TO	DATE GRADUATED	COURSE OF STUDY
HIGH SCHOOL				
COLLEGE OR BUSINESS SCHOOL				
OTHER (TRADE, TECHNICAL)				

#### Urban Day Camp Locations:

- Carlson MetroCenter, 325-2880  
444 East Main St. Rochester NY 14604
- Lewis St. 325-2572  
25 Lewis St. Rochester NY 14605
- Maplewood Family, 647-3600  
25 Driving Park Ave. Rochester NY 14613
- Monroe Family, 271-5320  
797 Monroe Ave. Rochester NY 14607
- Southwest Family, 325-9330  
597 Thurston Rd. Rochester NY 14619

#### Suburban Day Camp Locations:

- Bay View Family, 671-8414  
1209 Bay Road, Webster NY 14580
- Eastside Family, 341-4000  
1835 Route 250, Penfield NY 14526
- Northwest Family, 227-3900  
730 Long Pond Rd. Greece NY 14612
- Camp Northpoint, 392-9905  
249 North Greece Rd. Hilton Ny 14468
- Southeast Family, 385-4665  
111 East Jefferson Rd. Pittsford NY 14534
- Camp Arrowhead, 383-4590  
20 Arrowhead Rd. Pittsford NY 14534
- Victor Active Family Center, 742-4940  
200 High St. Victor NY 14564
- Westside Family, 247-3501  
920 Elmgrove Rd. Gates NY 14624

#### Resident Camp Locations:

- Camp Cory, 325-2889  
140 East Lake Rd Rt 54 Penn Yan NY 14527  
Office: 444 East Main St. Rochester NY 14604
- Camp Gorham, (315) 357-6401  
265 Darts Lake Rd. Eagle Bay NY 13331



## Day Camp Application Questionnaire

\*please complete and turn in with your application

What are your future goals?

List leadership qualities/skills you can bring to the Northwest Family YMCA:

What is the most important trait someone working with children should possess?

If your friends were to describe you, what would they say?

What was the last book you read OR movie you watched and why did you like or dislike it?

## EMPLOYMENT HISTORY

Include recreation, youth work and camp experience. Please list all general employment and start with present or most recent employer.

DATES	EMPLOYER NAME AND ADDRESS	1. Job Title	MAJOR DUTIES	WAGES	REASON FOR LEAVING
		2. Supervisor			
		3. Telephone			
FROM:		1		STARTING	
		2		\$ per	
TO:		3		FINAL	
				\$ per	

Explain here if there was a lapse of time between jobs:

FROM:		1		STARTING	
		2		\$ per	
TO:		3		FINAL	
				\$ per	

Explain here if there was a lapse of time between jobs:

FROM:		1		STARTING	
		2		\$ per	
TO:		3		FINAL	
				\$ per	

Explain here if there was a lapse of time between jobs:

FROM:		1		STARTING	
		2		\$ per	
TO:		3		FINAL	
				\$ per	

Please identify and describe any other experience working with youth (i.e. babysitting, scouting, volunteering, etc.):

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## CERTIFICATIONS

Please list all certifications below. List the course title, date of issue and training location as they appear on your certification card. (If course is in progress, please indicated course title from registration materials and expected date of completion.) Don't forget to list those courses for which you are at an instructor level. (Only current certifications, please.)

EXAMPLES:	COURSE TITLE	DATE COMPLETED	SPONSORED BY
First Aid	<i>Responding to Emergencies</i>	<i>2/28/2010</i>	<i>Rochester Area Red Cross</i>
Waterfront			

	COURSE TITLE	DATE COMPLETED	SPONSORED BY
First Aid	_____	_____	_____
CPR - Professional	_____	_____	_____
Lifeguard	_____	_____	_____
Waterfront	_____	_____	_____
Boating	_____	_____	_____
RN/LPN	_____	_____	_____
EMT	_____	_____	_____
Other	_____	_____	_____



**REFERENCES:**

(References must be able to comment specifically on applicant's abilities and experiences based on the position. Your reference must not be a relative or household member.)

NAME	ADDRESS	TELEPHONE	OCCUPATION	RELATIONSHIP TO APPLICANT
1		( )		
2		( )		
3		( )		

Have you ever been convicted of any violation of law other than a minor traffic offense: \_\_\_\_\_ YES \_\_\_\_\_ NO

Please provide the following information for your most recent convictions:

	Conviction 1	Conviction 2	Conviction 3
Date			
Type of offense			
Name & Location of Court			

Note: A conviction does not automatically disqualify you from consideration. The nature of the offense, date of conviction, work history and other job-related qualifications will be considered in making our decision.

How did you hear of this opportunity? \_\_\_\_\_

All employment with the YMCA is for an indefinite period and is not subject to any contract. Your terms and conditions of employment may be modified by the YMCA on any individual or group basis. Also, either you or the YMCA may terminate this employment relationship at any time and for any reason, not in violation of law.

I understand that any misrepresentation of facts on this form is cause for withdrawing any job offer or dismissal.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

**Please return this application to:**

YMCA of Greater Rochester  
444 East Main Street  
Rochester, NY 14604

The YMCA of Greater Rochester provides equal opportunity in employment to all staff members and applicants for employment regardless of race, color, creed, religion, national origin, sex, marital status, sexual orientation, status with regard to public assistance, membership or activity in a local commission, disability, age, or other legally protected status. Equal employment opportunity applies to all facets of employment, pre-employment and the terms and conditions of employment, as well as discharge from employment.

Application Received	_____
Interview	_____
Offer Made	_____
Position	_____
Agreement Dates	_____
Pay Rate	_____
Miscellaneous	_____
Agreement Sent	_____
Approval	_____

