

# SIGNING UP FOR A YMCA ACCOUNT AND LINK ACCESS

Your YMCA Account is the first step in gaining access to applications provided by YMCA of the USA (Y-USA) including Link, the Brand Resource Center, and the Learning and Career Development Center among others. Anyone can create a YMCA Account using any email address.

1. **Go to the Sign In To My YMCA Account page via <https://link.ymca.net> and click the Sign up now button (1).**

**the Y SIGN IN TO MY YMCA ACCOUNT**

Email Address  
Email Address

Password  
Forgot your password?  
Password

Sign in

**DON'T HAVE AN ACCOUNT?**

Sign up now

For assistance, [email](#) or call 800-872-9622.  
[Forgot your email?](#)

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2. **The Register A New YMCA Account page opens.** Enter the email address you will use to log in, and then click the **Send Verification Code button (2)**. You will be sent a verification code to your email inbox.

**the Y REGISTER A NEW YMCA ACCOUNT**

Email Address  
Email Address

New Password  
New Password

Confirm New Password  
Confirm New Password

Send verification code

Create Cancel

**Instructions** on how to create a YMCA Account  
For assistance, [email](#) or call 800-872-9622.  
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3. **Enter the code in the Verification code field (1)** and click the **Verify Code button (2)**.

NOTE: The verification code is only good for 5 minutes. If you wait longer than 5 minutes to enter the code, a new code must be requested using the Send New Code button.

4. **After the code is accepted, create a password.** Once you have created your password, click **Create (3)**.

**REGISTER A NEW YMCA ACCOUNT**

Email Address  
lisatallman+47@gmail.com

Verification code  
304493

**Verify code**

**Send new code**

New Password  
New Password

Confirm New Password  
Confirm New Password

**Create** **Cancel**

**1**

**2**

**3**

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### HELPFUL HINT

Passwords must comply with the following rules:

8-16 characters, containing 3 out of 4 of the following:

- Lowercase characters
- Uppercase characters
- Digits (0-9)
- One or more of the following symbols: @ # \$ % ^ & \* - \_ + = [ ] { } | \ : , ? / ' ~ " ( ) ;

5. **The Enter Identification Information page will open.** Enter your first and last name, the last 4 digits of your Social Security Number and your birthdate, then click the **Next button**.

**ENTER IDENTIFICATION INFORMATION**

Email: lisatallman+47@gmail.com

First name

Last name

Last 4 SSN  
(Needed to link Training and Employment history)

Birthdate (mm-dd-yyyy)

**Next**

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6. **The Select Your YMCA page will open.** At the top of the page, verify the information you entered.
7. **If you are a YMCA staff member of volunteer,** search for your YMCA by entering the **City** in the provided box, selecting the **State** from the drop-down list, and clicking the **Find Your YMCA button**. You must be affiliated with a YMCA for Link access.

8. **A list of YMCAs is displayed.** Click the **Select button** next to your YMCA.
9. **The Complete YMCA Account Creation page will open.** Accept the Posting and Use Rules and the Terms of Use by checking the boxes.
10. Click the **Create My YMCA Account button** to complete the sign-up process.
11. On the following page, use the **Click here to log in link** to sign into your account.

### FIND YOUR YMCA BY CITY AND/OR STATE

City  
Chicago

State  
IL

**Find Your YMCA**

Click the **SELECT** button next to your specific YMCA branch to proceed.

<b>select</b>	<b>Anytown YMCA (9999C)</b> 101 N. Wacke Chicago , IL 60606-
<b>select</b>	<b>High Ridge YMCA (1583B)</b> 2424 W Touhy Ave Chicago , IL 60645-3397
<b>select</b>	<b>Irving Park YMCA (1583B)</b> 4251 W Irving Park Rd Chicago , IL 60641-2984

### COMPLETE YMCA ACCOUNT CREATION

Email	lisatallman+47@gmail.com
First name	Test
Last name	Tallman
Last 4 SSN	1234
Birthdate	1/1/1970
Association	YMCA of the USA (3981)

I have read and accepted the [Posting and Use Rules](#) for a YMCA Account

I have read and accepted the [Terms of Use](#) for a YMCA Account

**Create my YMCA account**

YMCA Accounts are for **YMCA students, YMCA volunteers and staff** only.  
The public, including YMCA members and vendors doing business with YMCAs, should visit [www.ymca.net](http://www.ymca.net) to learn more about the YMCA.

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# REQUEST ACCESS TO LINK

1. Log into your account.
2. Click **Request Access to Link**.

## WELCOME TO YOUR YMCA ACCOUNT

**Request Access to Link** Access to Link is for YMCA staff, volunteers and retirees.

Enter the **Learning & Career Development Center (LCDC)**

- Access Y-USA's **New Employee Orientation** for all staff and volunteers
- Register for local, regional, and national in-person, online and virtual instructor-led training
- View your training and certification history on your **YMCA Transcript**, regardless of employment status
- View or print an active **certificate of certification** or **certification wallet card**
- Access the **individual and 360° YMCA assessments** or **certification tests**
- Submit licenses (CPR), equivalencies or continuing education credits (CECs) for Y-USA review
- Review your **YMCA Professional Network Membership** and **Local Chapter Information**

[View Career Opportunities on ymca.net](#)

[Access the Brand Resource Center](#)

[Shop the Apparel Store](#)

[Shop the Program Store](#)

[Give to Support Your Local Y](#)

[Report a Violation on the YMCA Child Safety Hotline](#)

3. Complete the fields. Optionally, identify your relationship with the Y in the Notes box.

## REQUEST ACCESS TO LINK

Link access is for **YMCA staff, volunteers, and retirees**.

**You must request access to Link from your YMCA**

[YMCA of the USA \(3981\)](#)

[Change your YMCA](#)

I request access because I am

Send a note to your YMCA's Link Administrator (Optional):

I am a member of the YMCA Board.

## USER ACCESS REQUEST DISCLAIMER

Thank you for your interest in becoming part of the Link community. Link is a site designed for private use by YMCA staff, volunteers and retirees to help advance our cause of strengthening community. Please read these important rules of the road for users of Link and indicate your agreement by checking the box. If you have questions, email [link@ymca.net](mailto:link@ymca.net).

By using Link, I agree to the following:

- I am committed to the values of the Y
- I understand that Link is intended to be used by and for YMCAs to strengthen and enhance the YMCA Movement, not to promote any private or for-profit enterprise;
- I will not use Link (including the disclosure, copying, and/or distributing of information, photographs, and videos) for my commercial benefit nor for the commercial benefit of any third party;
- I understand that my access to Link is strictly bound by the terms of this disclaimer; and
- I understand and agree my access may be revoked at any time at the sole discretion of YMCA of the USA.

I agree

4. After clicking the Request Access from my YMCA button, you'll get a confirmation page. The Administrator at your YMCA will review your request.

## REQUEST ACCESS TO LINK

Link access is for **YMCA staff, volunteers, and retirees.**

**Request Pending**

**Your Request Was Submitted Successfully.**

You will receive an email from your YMCA about your request.

Your YMCA is YMCA of the USA (3981)

[Change your YMCA](#)

You requested access as Policy Volunteer

You requested access on 1/28/2019 10:58:12 AM

Note to your YMCA: > I am a member of the YMCA Board.

[Cancel my request for access](#)

[Back to my YMCA Account Home](#)

5.