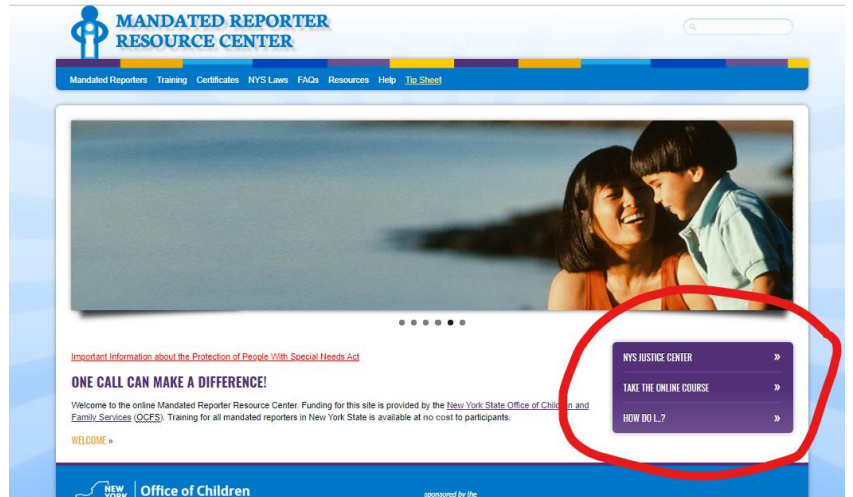


How to access Mandated Reporter

1. Go to website: <https://www.ecetp.pdp.albany.edu/findtraining.aspx?Proq=EL>
2. Click on Mandated Reporter Online training.
3. Click Proceed to register.
This will automatically direct you to the NYS mandated reporter website.
4. Click "Take the online course".
5. Click register for self-directed online training.
6. Follow the directions below to create a HSCL Account.



Mandated Reporter Registration Instructions for New HSCL User

1. Go to the STARS Human Services Learning Center (HSLC) at <https://www.hslcnys.org/hslc/>.
2. Click Create Account.
3. Enter your information in the form. Select Yes where asked if you are requesting this account to take the Self-Directed Mandated Reporter Training and then select your discipline.
4. Click Register Account.
5. Check your email. You will receive an email from STARS Support with the subject HSLC Registration containing a link to validate your email address. Please click the link in the email.
6. After validating your email address, you will receive two additional emails. The first email will inform you that your HSLC account has been created. This email will also contain your username and temporary password. You will need your temporary password to login to HSLC for the first time. The second email with subject HSLC: PRECLASS EMAIL (Self-Directed Mandated Reporter Registration) is your pre-class registration confirmation. It outlines the class requirements and lists support contact information.
7. Login to HSLC using your temporary password. Upon logging in, you will be required to create a new password in order to continue. Record your new password for future use.