

OUR MISSION

The YMCA of Greater Rochester is a charitable, cause-driven organization that strengthens community and improves lives through Christian principles, impactful programs, and purposeful partnerships that serve and connect all.

OUR CAUSE

At the Y, strengthening community is our cause. We believe that lasting personal and social change can only come about when we all work together to invest in our kids, our health and our neighbors. That's why we focus our work in three areas: youth development, healthy living and social responsibility. 100% of the proceeds are donated to the Y's Annual Campaign which helps to provide Experience Scholarships to our community members who otherwise would be unable to afford YMCA programs and services such as membership, summer camp, and swimming lessons.

LOCATION

Westside Family YMCA

920 Elmgrove Road
Rochester, NY 14624

The Westside Family YMCA has been serving the Westside community since 2004 and has more than 13,000 members with 1,200-1,500 visiting on a daily basis.

SET-UP & BREAK-DOWN

- Set up: 8-9 am
- Show: 9 am-2 pm
- Break Down: 2-3 pm

VENDOR ETIQUETTE

- You must remain at your booth for the duration of the event.
- Booth set-up must be complete by 9 am.
- ALL ITEMS you are selling must be listed, so we may assign booth spots accordingly.

APPLICATION DEADLINE

Handmade items only; we do not accept buy sell.

Please submit your application, payment, and five (5) colored photos of your work by **March 31, 2024**. We will work to notify you as soon as possible of your application status. We will contact you within five business days of receiving your application with a final decision. Booth fees will not be charged unless you have been accepted.

SPRING CRAFT FAIR APPLICATION

9 am-2 pm; May 4

For Office Use Only:

Received: _____

Payment: _____

Booth Number: _____

Staff Initials: _____

Name: _____ Phone Number: _____

Email Address: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Website: _____

Classification (Please Check All That Apply):

Fiber

Metal

Personal Care Products

Woodwork

Glass

Mixed Media

Photography

Jewelry

Paper

Pottery

Other, please describe: _____

Booth Information:

Booths are 6'x8'. Booth space fee is \$100. The fee will not be charged unless you have been accepted. Fees are non-refundable. Please check all appropriate boxes below.

- Yes, I will need electricity. (Limited availability; first-come, first-serve)
- Yes, I would like to rent a 6' table. Additional \$10 fee.
- Yes, I would like to donate a piece of my work as an auction item to benefit the Annual Campaign.
- Yes, I would like to donate an additional monetary amount of \$ _____ to benefit the Annual Campaign.
- Yes, you may use photos for promotional material.

Exhibitors are responsible for set up and take down of their booths and must provide their own equipment, including tools, extension cords and tables if not renting.

Applications must include:

- Completed application
- Payment
- Five (5) full-color photos of your work.

Physical applications must be labeled with your name and website address, or photos can be emailed to Deena.Mosher@RochesterYMCA.org

PAYMENT INFORMATION

Payment Options (Check one and fill out appropriate section below)

Credit or Debit Card

Check

Cash

CREDIT OR DEBIT CARD PAYMENT

Card Number: _____ Expiration Date: _____

Name as it appears on card: _____

Total Amount to Charge (Including optional donation & any table rental fee): \$ _____

Signature: _____

CHECK PAYMENT (Make checks payable to: WESTSIDE FAMILY YMCA)

Check Number: _____ Amount Enclosed: \$ _____

Please mail completed application, payment, and photos (if not emailed) to:

Westside Family YMCA
Craft Fair
920 Elmgrove Road
Rochester, NY 14624

RELEASE AND ACKNOWLEDGEMENT

I, _____ hereby make application to become an exhibitor in the 2024 Westside Craft Fair. Exhibitor agrees to abide by the rules and regulations set forth by the Westside Family YMCA.

Exhibitor will sell only those items or conduct those activities that have been specifically approved by the Westside Family YMCA. Furthermore, Exhibitor releases, forever discharges, and hold harmless the YMCA of Greater Rochester and the Westside Family Branch from any responsibility or liability for loss, claims, damage, theft, injury, or accident from activities conducted in preparation for, during, and immediately following the Westside Family YMCA Spring Craft Fair.

Exhibitor shall maintain their space, merchandise, activities, and business practices in compliance with all local, state, and federal laws and regulations.

Exhibitor is responsible for all set-up and take down of booth merchandise and displays. It is understood that each Exhibitor is responsible for assuring that all items are kept within their booth. After take down, Exhibitor agrees to leave their booth space free of debris and will properly dispose of all garbage in the receptacles provided.

The Westside Family YMCA reserves the right to assign spaces at their discretion. As an exhibitor, I agree to the terms and conditions and requirements of this show. I have read the above and agree to all parts by signing below.

Signature: _____

Print Name: _____

Date: _____

The collection of sales tax is the responsibility of Exhibitor.