

**VENDORS WANTED
APPLY TODAY!**

**Westside Family YMCA
FALL VENDOR FAIR
9 am-1 pm; Oct. 12, 2024**

APPLICATION INSIDE!



OUR MISSION

The YMCA of Greater Rochester is a charitable, cause-driven organization that strengthens community and improves lives through Christian principles, impactful programs, and purposeful partnerships that serve and connect all.

OUR CAUSE

At the Y, strengthening community is our cause. We believe that lasting personal and social change can only come about when we all work together to invest in our kids, our health and our neighbors. That's why we focus our work in three areas: youth development, healthy living and social responsibility. 100% of the proceeds are donated to the Y's Annual Campaign which helps to provide Experience Scholarships to our community members who otherwise would be unable to afford YMCA programs and services such as membership, summer camp, and swimming lessons.

LOCATION

Westside Family YMCA

920 Elmgrove Road
Rochester, NY 14624

The Westside Family YMCA has been serving the Westside community since 2004 and has more than 13,000 members with 1,200-1,500 visiting on a daily basis.

SET-UP & BREAK-DOWN

- Set up: 8-9 am
- Show: 9 am-1 pm
- Break Down: 1-2 pm

VENDOR ETIQUETTE

- You must remain at your booth for the duration of the event.
- Booth set-up must be complete by 9 am.
- ALL ITEMS you are selling must be listed, so we may assign booth spots accordingly.

APPLICATION DEADLINE

Please submit your application and payment by **September 30, 2024** to reserve your space . We will contact you when your application has been received and processed.

FALL VENDOR FAIR APPLICATION

9 am-1 pm; October 12

For Office Use Only:

Received: _____

Payment: _____

Booth Number: _____

Staff Initials: _____

Name: _____ Phone Number: _____

Email Address: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Website: _____

Type of Business

Please describe: _____

Booth Information:

A 6' folding table and chair will be provided. Premier Vendor Tables are located in the main lobby; Standard Vendor Tables are located in the main hallway. Please check all appropriate boxes below.

- Yes, I would like to reserve a Premier Vendor Table located in the main lobby for \$250.
- Yes, I would like to reserve a Standard Vendor Table located in the main hallway for \$175.
- Yes, I would like to donate a product or service as an auction item to benefit the Annual Campaign.
- Yes, I would like to donate an additional monetary amount of \$ _____ to benefit the Annual Campaign.

Vendors are responsible for set up and take down of their space.

Applications must include:

- Completed application
- Payment

Physical applications must be labeled with your name and website address, and mailed to the Westside Family YMCA. Applications can be emailed to Deena.Mosher@RochesterYMCA.org

PAYMENT INFORMATION

Payment Options (Check one and fill out appropriate section below)

Credit or Debit Card

Check

Cash

CREDIT OR DEBIT CARD PAYMENT

Card Number: _____ Expiration Date: _____ CVV: _____

Name as it appears on card: _____

Total Amount to Charge (Including optional donation): \$ _____

Signature: _____

CHECK PAYMENT (Make checks payable to: WESTSIDE FAMILY YMCA)

Check Number: _____ Amount Enclosed: \$ _____

Please mail completed application and payment to:

Westside Family YMCA
Vendor Fair
920 Elmgrove Road
Rochester, NY 14624

RELEASE AND ACKNOWLEDGEMENT

I, _____ hereby make application to become an exhibitor in the 2024 Westside Vendor Fair. Exhibitor agrees to abide by the rules and regulations set forth by the Westside Family YMCA.

Exhibitor will sell only those items or conduct those activities that have been specifically approved by the Westside Family YMCA. Furthermore, Exhibitor releases, forever discharges, and hold harmless the YMCA of Greater Rochester and the Westside Family Branch from any responsibility or liability for loss, claims, damage, theft, injury, or accident from activities conducted in preparation for, during, and immediately following the Westside Family YMCA Vendor Fair.

Exhibitor shall maintain their space, merchandise, activities, and business practices in compliance with all local, state, and federal laws and regulations.

Exhibitor is responsible for all set-up and take down of booth merchandise and displays. It is understood that each Exhibitor is responsible for assuring that all items are kept within their booth. After take down, Exhibitor agrees to leave their booth space free of debris and will properly dispose of all garbage in the receptacles provided.

The Westside Family YMCA reserves the right to assign spaces at their discretion. As an exhibitor, I agree to the terms and conditions and requirements of this show. I have read the above and agree to all parts by signing below.

Signature: _____

Print Name: _____

Date: _____

The collection of sales tax is the responsibility of Exhibitor.