



GUEST INFORMATION GUIDE

for The Y at Watson Woods

THE Y AT WATSON WOODS CONTACT INFORMATION:

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VIEW FACILITY PHOTOS HERE



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CHECK IN & CHECK OUT:

Upon arrival, please check in at the Main Office. All overnight guests (excluding Airbnb guests) ages 18 and up must complete a guest info form prior to arrival:

[Click here for the form or Scan the QR Code](#)



Before arrival we require a full guest attendance list, a detailed schedule of the event, and room assignments. Our standard check-in and check-out for overnights are: 10 am check-out and 3 pm check-in.

IN CASE OF EMERGENCIES:

An on-site director will be always on-call during your stay. The on-call person and their contact information is posted in the Main Lobby. The on-call person is available for emergencies 24/7.

An AED and first aid kit are in the Dining Room.

Our emergency gathering area is the upper parking lot. In the event the fire alarm sounds, please promptly gather there for further instructions from EMS and Watson staff.

ABOUT YOUR STAY:

CONNECTING TO OUR WIFI:

High-Speed Wifi is available throughout the Main Building and Hillside Lodge. The Retreat Village and the Event Center do not have Wifi. Cell service for Verizon customers is minimal throughout the property. AT&T coverage is fair. There is a guest courtesy phone in the Lobby.

ACTIVITIES:

All guests can enjoy the following amenities:

Hiking Trails, Sports Courts and Fields, Disc Golf Course, Pickleball, Corn hole, Camp Fires, GaGa Ball, Sleds & Snowshoes, Table Tennis, Yard Games, and Labrynth. These are first come first serve .

We can also offer: Guided Hiking, Archery, Ax throwing, Rock Climbing, 60-foot Jumping Pillow, 100-foot Tandem Slip n' Slide, Inflatable Obstacle Courses, Nerf Battles, Bingo Nights, Movie Nights and more. Additional fees may apply.

FOOD & BEVERAGE:

The Y at Watson Woods can provide a variety of food, coffee, and bar service to groups between 15-500 people. This must be contracted in advanced. Outside food is not permitted for groups larger than 15. All outside food requires special permission from The Y at Watson Woods leadership.

Our traditional meal packages include a buffet entree & sides, salad bar, dessert, and hot and cold drinks. Food service starts promptly at the scheduled meal time and conclude 45 minutes after. Please be on time for meals. Shoes and shirts must be worn in the dining room during mealtimes.

Coffee and Keurig machines are available throughout the facility for use with your own supplies. Hot water is always available in the dining room.

Our mealtimes are:

- Breakfast: 8 am
- Lunch: 12:30 pm
- Dinner: 6 pm
- Sunday Brunch: 9:30 am



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ALCOHOL:

Alcohol is only permitted at The Y at Watson Woods when provided by a licensed caterer. We are happy to connect you with caterers as needed. Consumption of alcohol not provided by licensed caterers is prohibited.

LINENS & HOUSEKEEPING:

We can refresh towels and trash bins upon request. We do not currently offer full room servicing during your stay.

Hotel Rooms, Dorm Rooms and Hillside Lodge include linens (sheets, blankets, pillow, towel and washcloth).

The Retreat Village Cabins DO NOT include linens. Linen packs may be available for rental, this must be coordinated two (2) weeks in advance of your check-in.

HEATING & AIR CONDITIONING:

All Watson lodgings are winterized and heated.

- Hotel Rooms have their own heating and A/C units that can be controlled by guests.
- Retreat Village Lodges have modern furnaces and large fireplaces. We provide a reasonable amount of wood for each stay. There is no A/C.
- Hillside Lodge has guest-controlled heating and A/C.
- Dorm Rooms do not have A/C.
- The Dining Room and Chapel do not have A/C.

FORGET SOMETHING?

The Front Office has a supply of shampoo, soap, lotion, and toothbrushes.

ANIMALS & PETS:

We love animals, but unfortunately Watson cannot accommodate any pets.

SMOKING:

The Y at Watson Woods is a non-smoking facility. Smoking is not permitted anywhere on the property. There will be a minimum \$800 cleaning fee for each room where smoking occurs.

SAFETY ON THE PROPERTY:

The roads at Watson are public roads. We ask that Watson guests use caution around the roads. Please cross with care and do not walk down them – walk along the sides instead.

CHILD SUPERVISION:

Children must be directly supervised by their parent or guardian at all times. We recommend a minimum supervision ratio of 1:10 for all youth focused retreats, camps and events.



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PAYMENTS, CONTRACTS AND CANCELLATIONS:

GROUP CONTRACTS & PAYMENTS:

We accept cash, check and major credit card payments.

All group events/retreats must complete a signed contract and non-refundable deposit. We can only reserve space for contracted events that have paid the deposit.

Group contracts will set a minimum billable amount for the event (70% of the events anticipated total event fee). The total event fees will not be lowered within 1 month of your event.

30% of the minimum billable amount is due before the event starts. The remaining balance is due upon departure.

Accurate guest numbers, meal counts, and special diets are due one week prior to the group's arrival.

We require a credit card on file for all events. We can accept payment in the form a checks and major credit cards.

Online Registration for Camp Watson Woods Day Camp, Watson Wellness Weekends, Watson Craft Weekends, Family Getaways, and Watson Day Events is open! Registrations can also be placed over the phone.

REFUND/CANCELLATION POLICY:

All cancellations and changes for all Watson programs and events must be submitted in writing.

FOR GROUP RETREATS AND CONFERENCES: all groups must complete a contract and submit a nonrefundable deposit in order to secure their event. This contract will establish a minimum billable amount. A groups balance may never go below the minimum billable amount once the contract and dates are secured. If a group cancels and event with less than 30 days notice, they will owe the guaranteed minimum for the event. We do allow you to reschedule within 1 year of your original arrival date without penalty.

FOR CAMP WATSON WOODS DAY CAMP: deposits are nonrefundable. Cancellations and changes that are made at least two weeks before the start of a camp session are eligible for refund. Cancellation and changes that are made within that two week period Cannot be refunded. Non-attendance is not grounds for a refund.

FOR WATSON DAY EVENTS, FAMILY GETAWAYS, AND ADULT WEEKENDS: cancellations made at least one week in advance are eligible for a full refund. Cancellations made less than a week in advance are not eligible for a refund. Non-attendance is not grounds for a refund.