It is important to keep our records current in order to contact you of site closings or other emergency situations in a timely manner. Please fill in the form below (print clearly) and return to your Site Coordinator. Thank you!

**Child’s Name:** _____________________________  Home Phone: ________________

**Parent/Guardian 1:** ______________________________________________________
Work Phone: ________________  Cell Phone: __________________________
Pager: _____________________________  Email: ____________________________

**Parent/Guardian 2:** ______________________________________________________
Work Phone: ________________  Cell Phone: __________________________
Pager: _____________________________  Email: ____________________________

**Emergency Contacts and Authorized Pick-Up:**
*Must list at least one emergency contact in addition to parent/guardian, per OCFS regulations.*

<table>
<thead>
<tr>
<th>Name</th>
<th>Relationship</th>
<th>Cell Phone</th>
<th>Work Phone</th>
<th>Home Phone</th>
<th>Emergency Contact</th>
<th>Authorized Pick-up</th>
</tr>
</thead>
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</tr>
</tbody>
</table>

In case of a site emergency or closing of after school activities, please help us make sure that all of the information is correct so that we will be able to contact you. Please refer to the Inclement Weather Policy on the parent board for the YMCA policy on school closings. It is important to us and the school that all of the children and the staff are out of the school safely. Thank you for your consideration.